

CMS Viking Bands

Instrument Cleaning Checklist

Flute Cleaning Checklist

Materials Needed:

- Small brush or toothbrush
- Cotton swab
- Rubbing alcohol
- Polishing cloth (or microfiber)
- Vacuum (recommended)

Process

- Avoid all water in the cleaning process. **Pads and corks can be ruined if exposed to water.**
- Use a small brush or toothbrush to clean the dust and dirt under and around the key shafts and rods. Be careful not to force the brush into any areas and damage the pads or springs.
- Polish the keys and body with the polishing cloth. Give extra attention to areas where your hands hold and touch the instrument.
- *Recommended - Vacuum the inside of the case to remove dirt and lint.
- Test the instrument using the fingering chart in the back of the book. Does it play all the notes properly?

List any problems here:

- Clean the lip plate and inside wall of the embouchure hold by dipping a cotton swab in rubbing alcohol and running it in an up and down motion around the hole.
- Put the instrument away. Does the case work properly? _____

I verify that my instrument has been cleaned according to the directions above.

Student Name: _____ Date Complete: _____

Parent Signature: _____ Date: _____

CMS Viking Bands

Instrument Cleaning Checklist

Oboe/Clarinet/Bass Clarinet/Saxophone Cleaning Checklist

Materials Needed:

- Small brush or toothbrush / mouthpiece brush
- Cotton swabs (for clarinet tone holes)
- Toothpick (for clarinet joints)
- Rubbing alcohol
- Polishing cloth (or microfiber)
- Vacuum (recommended)

Process

- Avoid all water in the cleaning process. **Pads and corks can be ruined if exposed to water.**
- Use a small brush or toothbrush to clean the dust and dirt under and around the key shafts and rods. Be careful not to force the brush into any areas and damage the pads or springs.
- Clean excess cork grease off the joints using a toothpick and/or cotton swabs
- Polish the keys and body with the polishing cloth. Give extra attention to areas where your hands hold and touch the instrument.
- *Recommended - Vacuum the inside of the case to remove dirt and lint.
- Clean the mouthpiece by dipping a cotton swab in rubbing alcohol and running it in through the inside and outside. Give extra attention to the inside edges where debris can stick. Use an old toothbrush and soap for the outside of the mouthpiece. If you have a cleaning kit, use your mouthpiece brush for this step.
- Test the instrument using the fingering chart in the back of the book. Does it play all the notes properly?

List any problems here:

- Put the instrument away. Does the case work properly? _____

I verify that my instrument has been cleaned according to the directions above.

Student Name: _____ Date Complete: _____

Parent Signature: _____ Date: _____

CMS Viking Bands

Instrument Cleaning Checklist

Cornet/Trumpet/Euphonium/Tuba Cleaning Checklist

Materials Needed:

- Large sink or bathtub
- Old towels and washcloths
- Cleaning brushes (snake, mouthpiece and valve casing brushes)
- Valve Oil
- Slide Grease
- Mild dish soap like “Dawn” or “Palmolive with anti-bacteria to disinfect and get rid of oils/grease (for mouthpieces as well)
- *Recommended - vacuum

Process:

- Fill a bathtub or large sink with **LUKEWARM** water, **NOT HOT!!** Add a “Dawn” type dish soap.
- Remove valves and rinse them in water scrubbing with your fingers. Euphoniums and tubas, be careful of the springs at the bottom of your valve casings. If you lose them, your valves won't work properly.
- If debris is found in the holes of the valves, GENTLY scrub with a WET snake brush tip. Be careful not to scratch or bend the metal around the holes, as it is extremely fragile.
- Set wet valves aside on a towel to dry.
- Remove all slides and place in the bathtub / sink. Clean through all slides with the snake brush **while submerged**. Never snake through a dry instrument.
- Shake out excess water, dab dry, and place slides on a towel to dry.
- Place instrument in bathtub / sink. Clean through all slides with snake brush **while submerged**. If your instrument will not fit in the sink / bathtub, place the part of the instrument you are snaking under running water. Never snake through a dry instrument.
- Shake off excess water, dab dry, and place on a towel to dry for 2-3 hours or overnight.
- Once the instrument is completely dry inside and out, grease slides and put them back on the instrument.
- Oil valve and put them back in the instrument. (Euphoniums and Tubas need to make sure their springs are inside the valve casing before replacing the valves.
- *Recommended - Vacuum the inside of the case to remove dirt and lint.
- Wash mouthpiece with warm, soapy water using the mouthpiece brush. Let your teacher know if there is a dent in the shank of the mouthpiece. _____
- Test the instrument using the fingering chart in the back of the book. Does it play all the notes properly? Does the water key hold in water? List any problems on the back of this paper.
- Polish instrument with a cloth, make it shiny! Put away and check the case works properly.

I verify that my instrument has been cleaned according to the directions above.

Student Name: _____ Date Complete: _____

Parent Signature: _____ Date: _____

CMS Viking Bands

Instrument Cleaning Checklist

Trombone Cleaning Checklist

Materials Needed:

- Large sink or bathtub
- Old towels and Paper Towels
- Cleaning brushes (snake, mouthpiece brush)
- Slide oil
- Slide grease
- Mild dish soap like “Dawn” or “Palmolive with anti-bacteria to disinfect and get rid of oils/grease (for mouthpieces as well)
- *Recommended - vacuum

Process:

- Fill a bathtub or large sink with **LUKEWARM** water, **NOT HOT!!** Add a “Dawn” type dish soap.
- Place the locked slide in the bathtub or sink. **DO NOT REMOVE THE OUTER SLIDE!** Snake through the entire slide while submerged with the snake brush. If your slide will not fit in your sink / bathtub, snake under running water. Never snake through a dry instrument.
- Remove the slide from the bathtub or sink and shake out excess water.
- Remove the outer slide and gently wipe down the inner slide with a paper towel.
- DO NOT SNAKE THROUGH THE OUTER SLIDE!!!**
- Carefully put the outer slide back on the inner slide.
- Lock the slide and place on a towel to dry for 2-3 hours or overnight.
- Place the bell into the bathtub or sink and snake through with the snake brush **while submerged**. If the bell will not fit in your sink / bathtub, snake under running water. Never snake through a dry instrument.
- Remove the tuning slide (curved part of the bell) and gently wipe with a towel or washcloth.
- Shake off excess water, dab dry, and place all parts on a towel to dry for 2-3 hours or overnight.
- Once the instrument is completely dry inside and out, apply slide oil to the slide and grease the tuning slide.
- *Recommended - Vacuum the inside of the case to remove dirt and lint.
- Test the instrument. Does it work? Does the water key hold in water? Does the slide “free fall?” Does the slide sound scratch? Does the slide have any dents? List any problems on the back of this paper.
- Wash mouthpiece with warm, soapy water using the mouthpiece brush.
- Polish instrument with a cloth, make it shiny! Put away and check that case works properly.

I verify that my instrument has been cleaned according to the directions above.

Student Name: _____ Date Complete: _____

Parent Signature: _____ Date: _____

CMS Viking Bands

Instrument Cleaning Checklist

Percussion Cleaning Checklist

Materials Needed:

- Cleaning cloth
- Polishing cloth
- Windex (for bell bars, drum pad and mallets/sticks)
- Pledge (dusting solution for snare drum)
- Vacuum (recommended)

Process:

- Take everything out of case.
- Vacuum out the case (recommended).
- Check to make sure the stand works properly. Does it stay in place the way it's supposed to? Does it need repair? _____
- Wipe down the case, stand, drum pad and mallets / sticks with a damp cleaning cloth (Windex).
- Wipe down the bell bars with a polishing cloth (Windex). Make everything shiny!
- Wipe down the sides of the snare drum. Do not clean the drum heads or the snares on the bottom. Clean around the lugs and small pieces of the snare drum to remove dust.
- Put the stand, bells, drum pad, drum stick, and snare drum back in the case. Does the zipper work

properly? Does the case need repair? Any screws missing from the bell bars? Are the bell mallets loose? Does your snare drum need to be tuned? List any problems here:

I verify that my instrument has been cleaned according to the directions above.

Student Name: _____ **Date Complete:** _____

Parent Signature: _____ **Date:** _____